

Rowandale Integrated Primary School  
18 Clarehill Road  
Moira  
BT67 0PB

Grant Maintained  
Integrated Primary School

Enrolment No. 346  
Admissions No. 57

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Website: www.RowandaleIPS.co.uk

Principal: Mrs Frances Hughes  
Chair of Board of Governors: Mr Neil Johnston

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### ***Respective Functions of the Board of Governors***

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria.

**Our Principal invites you to visit the school and meet with her.**

**Please contact the school office on 028 92 613946 to make an appointment.**

Integrated schools actively celebrate diversity through their teaching and learning. Integrated schools consciously plan for integration through the balance of our classrooms, admission and enrolments, staff, governors, all subject areas and extra-curricular activities.

### ***Admissions Criteria***

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 7 January 2021 at 12noon (GMT) and an application submitted by the closing date of 29 January 2021 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 29 January 2021 will be treated as a late application.

When completing the online application, please remember that Integrated schools **must** maintain 'reasonable numbers for both Protestant and Catholic pupils' (Education Reform Order 1989). Thus in order for Rowandale IPS to carry integrated status **the law obliges us** to count the number of Catholic and Protestant children enrolled in the school. It is perhaps helpful to look at this as a matter of community background because regardless of whether we practise our religion or not, most of us in Northern Ireland have come from one of the two main traditions which are most commonly described as Protestant and Catholic. **We are therefore asking you to indicate your child's perceived cultural background. This is to comply with the Department of Education's requirement for detailed community statistics for integrated schools.**

The Board of Governors will seek to reflect in the total number admitted in the current academic year an overall balance amongst all traditions and backgrounds. In order to achieve this aim the school will:

- reserve a maximum of 20% of places for pupils other than Protestant and Catholic.
- ensure the criteria as set out below will first be applied to members of 'Others' in the order set down and a maximum of 20% of the available places will be awarded to this group.
- ensure the remaining places will be divided equally between Protestant and Catholic applicants.
- In the event of less than 20% of places being awarded to 'others' the balance will be divided equally between Protestant and Catholic applicants.
- In the event of there being an odd number of places in the excess of places remaining from the allocation to 'other' the additional place will be allocated to the category having the greater number of applicants.

The criteria set out above will be applied separately to Protestant and Catholic applicants. In the event of there being fewer applicants from either category than places available for that category then the balance of places will firstly be available to the 'Others' category and secondly to the 'remaining category'.

Only children of compulsory school age will be admitted to Rowandale Integrated Primary School. Any child who reaches his/her fourth birthday on or before 1 July 2021 is of compulsory school age and must receive education from September 2021.

In accordance with the 1997 Education Northern Ireland Order [Section 16 (4)], Rowandale Integrated Primary School has been directed to select for admission all children resident in Northern Ireland at the time of their proposed admission before any child not so resident may be selected for admission.

In the event that there are more applicants than places available in any of the three categories described, the Board of Governors has determined that the following criteria shall be applied to applicants in that category. The criteria as set out below will be applied progressively until the last available place in that category has been allocated.

Please note that the term 'child of the family' is as defined in DE Circular 2016/17 (Revised 23 October 2020) and covers children fostered, adopted etc. so that the Board of Governors need not specifically define all various permutations of sibling.

We have no distance criteria as Rowandale Integrated Primary School is the **only** integrated school as recognised by the Department of Education in the Moira and wider Moira area.

- 1 Children with a 'child of the family' currently enrolled in Rowandale Integrated Primary School.
- 2 Children with a 'child in the family' who is a past pupil of Rowandale Integrated Primary School ( can I keep this as we have had the case of a child wanting to attend the school who had a sibling who had left the school?)
- 3 Children who are the eldest 'child of the family' and in the case of twins, if one twin meets the criteria sufficiently to be allocated a place, the other will be considered as having a sibling at the school in criterion 1.
- 4 Children will be selected for admission on the basis of initial letter of surname (as entered on birth Certificate) in the order set out below. The order was determined by a randomised selection of letters of the alphabet.

**O X K T W E J M c F U B M a c V A L M G C I H D N R P Y Z S Q**

In the event of surnames beginning with the same initial letter the subsequent letters of the surnames will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the forenames will be used. In the event of identical forenames the eldest child will be selected.

Admissions will be made up to the limit of the school's enrolment number as laid down by the Department of Education.

**NB** It is a matter for the parents to ensure that **all** the information required by the school to apply its criteria **is provided on the application**. This includes

- Place in family e.g. eldest child/only child

### ***Duty to Verify***

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

### **Waiting List Policy**

A Waiting List Policy exists for all unsuccessful applicants.

Should a vacancy arise after the Open Enrolment Procedure has concluded, all applications for admission that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until 30 June 2021.

The school will contact you in writing if your child gains a place by this method. Your child's name will be automatically added to the list. Please contact the school if you wish your child's name to be removed from the list.

### **Year 1 Admissions – after the beginning of the school year.**

Children who apply to enter the school during the academic year will be considered using criteria 1, 2, 3 and 4.

### **Admissions Criteria – Years 2 - 7**

Children will be considered using criteria 1, 2, 3 and 4

The right to seek confirmation of any information supplied will be reserved by Rowandale Integrated Primary School Board of Governors.

***Rowandale IPS admissions number for Year 1 2020 is 57 (2 classes for Year 1)***

<b>APPLICATIONS AND ADMISSIONS TO PRIMARY 1</b>		
<b>Year</b>	<b>Total Applications</b>	<b>Total Admissions</b>
<b>2018/19</b>	39	39
<b>2019/20</b>	49	49
<b>2020/21</b>	53	53